

North Metro Community Services Board Meeting

October 26, 2023, 5:00 PM

Board Room, Second Floor 1001 W. 124th Ave.

Minutes

1. Dr. Bertagnolli started the meeting at 5:00 p.m.
2. Dr. Bertagnolli requested a motion to excuse John Coates from today's meeting, approved the minutes from the September 2023 meeting, and approve the agenda for this meeting.

Motion: Warren Taylor / 2nd: Brian Kraft / Motion Carries

Annual Financial Audit presentation by Jill Koreneck, JDS Professionals Group. Jill Koreneck reported to the Board that the audit of NMCS's financial statements ending 6/30/23 has been completed and that JDS Professionals Group was issuing an unmodified opinion on those financials. The audit was performed in accordance with GAAS and found the statements to be free of material misstatements. She told the Board that her firm had received full cooperation from the accounting staff at NMCS and had no disagreements with management on accounting or financial matters. The auditors found no errors or fraud during their audit, no non-compliance with laws and regulations and no significant or unusual transactions. They also reviewed internal controls and issued a report on same with no comments.

Jill also spent time comparing NMCS to similar non-profits on a national level that showed the agency is well capitalized and very solid financially. North Metro's administrative expenses continue to be well below the national average with 92% of its spending going to direct services.

No action.

3. Finance Committee Report: Doug Shepherd, Treasurer, presented the September Financials. There were questions asked and answered regarding how changes in RC may impact the budget. We will report on RC one more time for the October financials. After this, RC will not be in the budget.

Review of Brighton base site. The purchase that was approved by the Board last month has not happened. The seller has been dragging their feet significantly. Our lease is up at the end of December on the current location. George reached out to the current

landlord asking if there was an option to rent some of the space back pending this purchase. The landlord modified the square feet and 5 year lease and we will remain in the location in about 3000 sq feet. Operating cost should save between 10K and 12K per month.

Dr. Bertagnolli requested a motion to approve the September financial report.

Motion: Cheryl Candelaria / 2nd: Edie Wallace / Motion Carries

4. Executive Committee Report: Due to the Audit presentation, there is no report this month.
5. Executive Directors Report: Randy Brodersen provided an update on Case Management Agency transition: The last month has been spent on the transition work of moving case management. It has been a little bit rough. We had a live session and virtual session to allow people to talk with RMHS. People have been upset to have to go through this. They are frustrated with the timing of the notice. People are frustrated with the short notice. This is due to HCPF's directive that we could not share information before they did. We have been supporting the transition by assuring people that this will not be too much different than getting a new case manager which happens often. There are several little things that need to be figured out. People are scrambling though and making this happen. Everyone in RC has stuck with us and that is greatly appreciated. We were able to maintain 9 RC's in other positions within NMCS. A number of RC's transitioned to DDRC and they will do this transition in June 2024. The upcoming few months will be a little bit rough as our programs navigate the new agency and their processes. The end of the PHE also complicates this because of Medicaid re-determination being back in place. People are losing eligibility across Waivers. The new CCM system has really complicated things as well. So far, NMCS has navigated this as well as possible. The new Facilitator positions will probably be very busy in the next few months as people run into problems with the County and new CMA. With EI, the Class A license, and our existing programs, we will be in a good position moving forward.
6. New Business: No new business
7. Public Comment: No public comment
8. Dr. Bertagnolli requested a motion to adjourn the meeting at 6:00 p.m.

Motion: Edie Wallace / 2nd Brian Kraft / Motion Carries

The next meeting will be held on December 7, 2023 at 6:00 p.m.

Accessibility Report

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Detailed Report

Document

Rule Name	Status	Description
Accessibility permission flag	Passed	Accessibility permission flag must be set
Image-only PDF	Passed	Document is not image-only PDF
Tagged PDF	Passed	Document is tagged PDF
Logical Reading Order	Passed manually	Document structure provides a logical reading order
Primary language	Passed	Text language is specified
Title	Passed	Document title is showing in title bar
Bookmarks	Passed	Bookmarks are present in large documents
Color contrast	Passed manually	Document has appropriate color contrast

Page Content

Rule Name	Status	Description
Tagged content	Skipped	All page content is tagged
Tagged annotations	Skipped	All annotations are tagged
Tab order	Passed	Tab order is consistent with structure order
Character encoding	Passed	Reliable character encoding is provided
Tagged multimedia	Passed	All multimedia objects are tagged
Screen flicker	Passed	Page will not cause screen flicker
Scripts	Passed	No inaccessible scripts
Timed responses	Passed	Page does not require timed responses
Navigation links	Passed	Navigation links are not repetitive

Forms

Rule Name	Status	Description
Tagged form fields	Passed	All form fields are tagged
Field descriptions	Passed	All form fields have description

Alternate Text

Rule Name	Status	Description
Figures alternate text	Passed	Figures require alternate text
Nested alternate text	Passed	Alternate text that will never be read
Associated with content	Passed	Alternate text must be associated with some content
Hides annotation	Passed	Alternate text should not hide annotation
Other elements alternate text	Skipped	Other elements that require alternate text

Tables

Rule Name	Status	Description
Rows	Passed	TR must be a child of Table, THead, TBody, or TFoot
TH and TD	Passed	TH and TD must be children of TR
Headers	Passed	Tables should have headers

Regularity	Passed	Tables must contain the same number of columns in each row and rows in each column
Summary	Skipped	Tables must have a summary

Lists

Rule Name	Status	Description
List items	Passed	LI must be a child of L
Lbl and LBody	Passed	Lbl and LBody must be children of LI

Headings

Rule Name	Status	Description
Appropriate nesting	Skipped	Appropriate nesting

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