



1001 W. 124th Avenue Westminster, Colorado 80234
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North Metro Community Services Board Meeting

December 4, 2025 at 6:00 PM
Board Room, Second Floor, 1001 W. 124th Ave.
Minutes

Call to Order

Dr. Bertagnoli called the meeting to order at 6:00 p.m. He requested a motion to approve the Board Minutes from October 2025, approve the agenda for the evening, and excuse Edie Wallace, John Coates, Brian Kraft and Josh Dobratz from the meeting.

Motion: 1st: Bill Hawthorne / **2nd:** Christian Van Dyke / **Motion Carried**

Finance Committee Report

Doug presented the October 2025 Financials.

October 2025 Financial Statements

Doug Shepherd, Board Treasurer, reviewed and initialed the CEO's September credit card transactions and statement during the finance committee meeting on 12/04/2025.

Statement of Activities

In October 2025, net revenue of \$137,473 was earned. Net revenues for the month were \$71,212, better than budget. The performance for the month varied by department. Year-to-date net revenues total \$1,075,998, which were ahead of budget by a total of \$674,853.

Administration

- In October, the Administration Department recorded net revenues of \$17,191, which was \$7,855 ahead of what was budgeted for the month.
- Total Help Fund expenditures were \$74,866 for the month and remain \$13,808 under the budgeted.
- Interest revenue in October was \$42,661, which was \$7,244 greater than budget.

Day Program

- Day Program recorded a net loss of \$22,032 in October, which was \$25,653 better than budget.
- Day Program has recorded a year-to-date net revenue of \$2,797 and remains ahead of budget by \$169,261.
- Program revenues totaled \$330,773 and were \$10,331 short of budget for the month.
- Salaries and benefits expense in Day program is \$107,000 under budget year to date due to staffing vacancies.
- October attendance was 88% of the maximum, which is below the target rate of 95% attendance.

Supported Services

- Support Services recorded net revenue of \$4,815 and is ahead of budget by \$15,914.
- Program revenues totaled \$139,062 for the month, and remain ahead of budget by \$15,768 for the year.
- Year to date, support services have net revenues of \$12,104 and are ahead of budget by \$38,944.

Residential

- The Residential Department earned net revenue of \$108,051 for the month of October, which was \$12,453 better than budget.
- Residential has year-to-date net revenues of \$497,024, which are better than the budget by \$77,149 for the year.
- The net impact of the 1.7% Medicaid rate reductions for the month is \$19,753.

Early Intervention

- The Early Intervention program earned net revenue of \$29,577 in the month of October, which was \$4,616 better than budget.
- Year-to-date net revenue is \$97,599 and is \$23,149 behind budget for the year.
- The net impact of the 1.7% Medicaid rate reductions for the month is \$1,386.

Home Health

- Home Health department incurred \$129 in computer software expenses for the month.

Statement of Financial Position

- As of October 31, 2025, the cash balance is \$12,613,120. The cash balance reflects an increase of \$756,676 from the prior month.

- Accounts receivable total \$3,208,667 and have increased \$124,426 since the end of September.
 - Medicaid receivables increased by \$110,924 from the prior month.
 - Contract receivables increased by \$14,249.
- Liabilities total \$3,530,704 and have increased by \$655,747 since the end of September.
 - Deferred revenues increased by \$657,674 due to the Mill Levy Contract payment of \$876,899.

Capital Update

- A Utility tow trailer with power winch was purchased for \$9,388 in October 2025.

Motion: 1st: Bill Hawthorne / **2nd:** Warren Taylor / **Motion Carried**

Executive Committee Report

There was no report.

Executive Directors Report

Home Health update - George informed the Board of Directors that North Metro Community Services (NMCS) was finally approved for Medicare mid-November 2025. This approval is for Class A Home Health Licensure through the State of Colorado. We are waiting for our Medicaid ID number so we can start providing services.

Budget – George noted the current year budget was conservative not knowing about potential funding cuts that we may incur. We are following the federal administration hoping they will continue subsidies under the Affordable Care Act (ACA), which will help our budget.

An 8% reduction to the Family Caregiver Program (FCG) is scheduled for March 2026, resulting in an estimated \$650,000 annual impact. NMCS is developing cost-sharing strategies to absorb some or all of the reduction.

There were concerns that the Early Intervention (EI) program would face budget cuts, but Governor Polis has stated he will not only protect its funding but also supporting its growth.

Our Mill Levy from Adams County will increase by 3%, which will be approximately \$81,000. NMCS is moving forward with a \$530,000 solar project funded through one-time Mill Levy funds and federal tax credits. The system is expected to offset all electrical usage and potentially generate excess power credits from Xcel Energy. An additional project under consideration is covering the south parking area “Van Alley” to improve safety during inclement weather.

Legislative Update – The South Metro Fire District is pushing to require fire sprinklers in host homes (HH) and FCG homes. The Alliance is planning on running a campaign to exempt these homes from this requirement.

Supported Living Services (SLS) – George talked about how the NMCS SLS Program is expanding. In the past, this program was historically underserved due to a language barrier, but we are starting to see some growth. We now have 100% bilingual SLS staff and have 14 referrals for the program. Rocky Mountain Human Services (RMHS) sees that we can serve that population, and we have received many new referrals.

Bonuses – In November, all employees were given bonuses, structured in 5-year tiers. Those who have worked here 15 years or more received a \$2,500 bonus. We were able to provide these bonuses due the strong financial performance in the programs.

George informed the Board that an individual served by NMCS left a Host Home during a therapy appointment. Staff followed all required protocols and continue efforts to locate the individual.

New Business

The Day Program Holiday party will be held on December 11, 2025, at the Adams County Fairgrounds. The event will be held in the Waymire Building (The Dome).

The staff Holiday Party will be held on December 18, 2025, here at NMCS in the atrium. Party is from 3:00 p.m. to 5:00 p.m. and will include appetizers, drinks, and prizes!

Public Comment

Jerome was in attendance and stated that he would like to help the person who is missing.

Next Meeting

The next meeting will be held on January 22, 2026, at 6:00 p.m. in the Boardroom.

Adjournment

Meeting was adjourned at 6:45 p.m.

Motion: 1st: Doug Shepherd / **2nd:** Hannah Martinez / **Motion Carried**

